

**ACADEMIC YEAR**

**2018-19**

**IES COLLEGE OF ENGINEERING, CHITILAPPILLY, THRISSUR**

**Minutes of the IQAC Committee Meeting on 11.09.2018 at 11.00 am at Room  
No.100 (Principal's Room)**

The meeting started at 11.00 am.

1. Principal Dr. S Brilly Sangeetha addressed the members of the committee
2. Discussed previous meeting minutes.
3. Attendance of the students to be monitored properly by HODs.
4. It's high time to concentrate on academic activities of the students.
5. The tough subject to be identified and extra care to be taken.
6. The internal audit will be conducted on 4/10/2018.
7. The convocation day has planned to conduct on 19<sup>th</sup> September 2018 and Thrissur District collector will be the guest of honour on the day.
8. It is planned to conduct IES football tournament from 24/9 to 28/9.  
Necessary arrangements to be done by the Physical Director.

IQAC Convener

Copy to

All Members



*Handwritten signature and date: 11/9/18*  
Principal

Dr. S. BRILLY SANGEETHA  
PRINCIPAL  
IES COLLEGE OF ENGINEERING  
CHITILAPPILLY - 680551  
THRISSUR - KERALA



**IES COLLEGE OF ENGINEERING, CHITTILAPPILLY, THRISSUR**

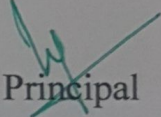
**ACTION TAKEN REPORT**

1. Attendance of the students monitored properly by HODs and report of the same send to Principal.
2. The tough subject identified and extra care taken.
3. The internal audit conducted on 4/10/2018.
4. The convocation day conducted on 19<sup>th</sup> September 2018.
5. IES football tournament conducted smoothly from 24/9 to 28/9. Necessary arrangements were done by the Physical Director.

IQAC Convener

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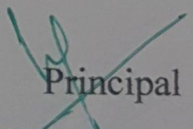
**IES COLLEGE OF ENGINEERING, CHITTILAPPILLY, THRISSUR**

**Minutes of the IQAC Committee Meeting on 24.11.2018 at 11.00 am at Room  
No.100 (Principal's Room)**

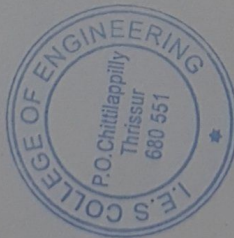
1. Principal Dr. S Brilly Sangeetha addressed the members of the committee
2. Discussed previous meeting minutes.
3. The second and third internal audit dates are proposed as 13/11/2018 and 17/12/2018.
4. Discussed the status of special coaching classes which is held from 1<sup>st</sup> November onwards.
5. Model examination revision classes may be given in the morning session.
6. It is noticed that students are sitting simply in examination hall. A counseling session may be given to students to write properly in university examination.

IQAC Convener

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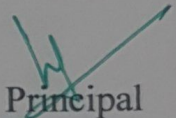
ACTION TAKEN REPORT

1. The second and third internal audit conducted on 13/11/2018 and 17/12/2018.
2. The special coaching classes which is held from 1<sup>st</sup> November onwards. The attendance of the students are good
3. Model examination revision classes given in the morning session.
4. A counseling session given to students to write properly in university examination.

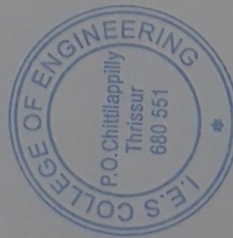
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**Minutes of the IQAC Committee Meeting on 06.02.2020 at 03.30 PM in Room  
No.100 (Principal's Room)**

1. Principal Dr. S Brilly Sangeetha addressed the members of the committee.
2. Discussed previous meeting minutes and verified if all the deadlines were met.
3. It is proposed to have activity point system for the faculty members.
4. It is found that students are failed in valuation where they get pass mark in revaluation. It is decided to conduct Controller of Examinations-KTU regarding the same.
5. Some changes are to be included in performance appraisal form .
6. Students represented to form a student community forum for sharing the technical knowledge ( self learning and peer to peer learning)

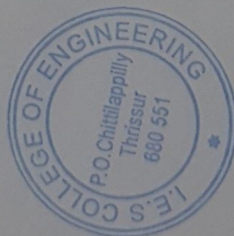
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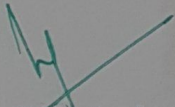
ACTION TAKEN REPORT

1. The draft activity point system for the faculty members submitted to IQAC.
2. Controller of Examinations-KTU was conducted and a mail send regarding the same.
3. Changes were made in performance appraisal form and approved by IQAC
4. Students formed a student community forum for sharing the technical knowledge ( self learning and peer to peer learning)

IQAC Convener

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**Minutes of the IQAC Committee Meeting on 19.03.2019 at 10.30 AM**

1. Principal Dr. S Brilly Sangeetha addressed the members of the committee.
2. Discussed previous meeting minutes and verified if all the deadlines were met.
3. Rules and regulation were discussed regarding field trip.
4. Discussions were held regarding the conduct of college day.
5. Arts fest was planned to conduct on 3<sup>rd</sup> April to 6<sup>th</sup> April 2019.

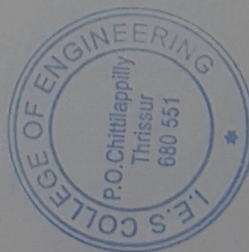
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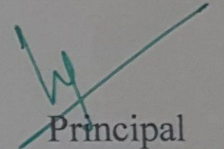
ACTION TAKEN REPORT

1. Rules and regulation were discussed regarding field trip and approved .
2. Discussion were held regarding the conduct of college day- kept pending
3. Arts fest was conducted on 3<sup>rd</sup> April to 6<sup>th</sup> April 2019 successfully. Students cooperated in a good manner.

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